

# **DRINKSTONE PARISH COUNCIL**

## **SUMMONS TO COUNCILLORS**

You are hereby summoned to attend an Ordinary Meeting of the Council on  
**Monday 4<sup>th</sup> March 2019**  
at 8.00pm in the Village Hall, Gedding Road, IP30 9SZ for the transaction of the business on the agenda  
below.

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## **MEMBERS OF THE PUBLIC**

are hereby notified of the meeting which they are welcome to attend and where public input will be invited.

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## **AGENDA**

- 19.03.01 Apologies for absence to be noted or approved.
- 19.03.02 To receive any Members' Declarations of Local Non-Pecuniary Interests and/or Disclosable Pecuniary Interest in subsequent Agenda items and to note any additions and/or deletions to the Council's Register of Interests.
- 19.03.03 3.1 Proposal: Cllr Youngs;  
That the Minutes of the Parish Council Meeting held on 4<sup>th</sup> February 2019,  
as tabled, be agreed as a true record.**
- 19.03.04 To consider correspondence to this meeting not dealt with as an Agenda item or in the Clerk's report.
  - 4.1 Suffolk County Council – Conversation about Rural Transport 15<sup>th</sup> March
  - 4.2 Babergh & Mid Suffolk District Councils
    - 4.2.1 Draft MSDC Housing Land Supply Position Statement Consultation
    - 4.2.2 Communities Strategy Consultation (circulated)
    - 4.2.3 Town and Parish Liaison Meeting – 7<sup>th</sup> March at Henley Community Centre (10:00 – 12:00 or 18:00 – 20:00) (circulated)
    - 4.2.4 Advance notice of next CIL round
    - 4.2.5 Pre-election period
  - 4.3 Suffolk Preservation Society – Heritage Training 12<sup>th</sup> March 2019
  - 4.4 Images by Hand – Parish Map
  - 4.5 West Suffolk Community Safety Partnership – County Lines 20<sup>th</sup> March
  - 4.6 Mid Suffolk Citizens Advice Bureau – changes to funding
  - 4.7 Woolpit Neighbourhood Plan Pre-Submission Consultation (circulated)
- 19.03.05 To receive any report to this meeting from District and County Council Ward Member Cllr Penny Otton, from Portfolio Holders or other agencies and to take action as appropriate.
  - 5.1 Cllr Penny Otton
  - 5.2 Cllr Haslet Schofield
  - 5.3 Cllr Gary Hembra
  - 5.4 Cllr Tim Moss
- 19.03.06 Public comment or question invited on any Agenda item.

19.03.07 To receive any report from the Parish Clerk and to take action as appropriate.

**7.1 Proposal: Cllr Youngs**

**That Drinkstone Parish Council appoint Hilary Workman as the Responsible Financial Officer (RFO).**

7.2 To note updates from SALC Briefing: Ministry of Housing and Communities Local Government inviting views on the development of a Communities Framework. (circulated)

7.3 To note further information on Parish and District Elections in May 2019

7.4 To note the sad Passing of Nora Scruby on 8<sup>th</sup> February 2019.

7.5 To note that Messrs Heelis & Lodge appointed as Internal Auditors 2019/20  
**(Minute 19.01.16 refers)**

7.6 To note that Parish policies and procedures are being reviewed

19.03.08 8.1 To note the following authorised payments, which were signed by authorised signatories at Drinkstone Village Hall on 16<sup>th</sup> February.

	Description	£	Santander Chq No.
8.1	Heelis & Lodge #HL997 – Internal Audit	£100.00	22010
8.2	SALC – Elections Briefing # 21361	£30.00	22011
8.3	Clerk – Expenses Q3	£36.21	22012
8.4	Clerk Salary Period 10	£208.55	22013
8.5	Drinkstone War Memorial Institute – Hire of Hall Apr '18 – March '19	£220.00	22014

8.2 To note the current account balances and reconciliation, as scheduled, and the Chairman's confirmation that they are supported by relevant Bank Statements.

**19.03.09 Proposal: Cllr Youngs;**

**That the Council makes a donation of £10.00 towards the funding of the Drinkstone Village website.**

**19.03.10 Proposal: Cllr Youngs**

**That the Council authorise expenses submitted by Liz Schmitt in the sum of £27.30 in respect of printing costs for the Neighbourhood Plan.**

19.03.11 To note that the Planning results as notified by MSDC below:

11.1 **DC/18/05249** – Outline Planning Permission (all Matters reserved)

Erection of 3 No. Dwellings (following demolition of barn).

Land North of Street Farmhouse, Drinkstone, Bury St Edmunds IP30 9SR

**MSDC: Refused DPC: Objection**

11.2 **DC/18/05409** – Outline Planning Application (some matters reserved)

Erection of 1 No. Dwelling, cart lodge & creation of vehicular access

Abbots Lodge, The Street, Drinkstone, Bury St Edmunds, IP30 9SX

**MSDC: Granted DPC: No Comment**

Hilary Workman: Clerk to Drinkstone Parish Council

123 York Road, Bury St Edmunds, IP33 3EG

**Telephone;**07462 162962 **Email;** drinkstoneclerk@gmail.com

- 19.03.12 To note that there are no Planning applications as notified by MSDC for comment:
- 19.03.13 To note that there were no other Planning matters for information, to be noted or for inclusion on a future agenda.
- 19.03.14 To receive a report on progress towards producing a Neighbourhood Plan for Drinkstone and take action as appropriate.
- 19.03.15 To receive a report on progress towards the sale of Council land adjacent to play area and take action as appropriate.
- 19.03.16 To note that John Casson has been appointed to undertake valuations of the 3 parcels of Parish Land (**Minute 19.02.17.2 refers**) and Greene & Greene Solicitors have been appointed to undertake and complete the process of Registering 3 parcels of Parish Lands (**Minute 19.02.17.3 refers**).
- 19.03.17 To note that Drinkstone Parish Council has subscribed to Local Council Public Advisory Service for the provision of a stand-alone Data Protection Officer (**Minute 19.02.18.2 refers**).
- 19.03.18 Public comment or questions on any matter of Council business.
- 19.03.19 Any other Council business for information, to be noted or for inclusion on a future agenda.
- 19.03.20 To confirm that the scheduled date for the next meeting is Monday 1<sup>st</sup> April 2019 beginning at 8.00pm in the Village Hall.
- 19.03.21 Close of meeting.

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**Hilary Workman**

**Clerk to the Council**